

2nd EDT Captains Meeting 2021 – '22

Date – 23rd November, 2021

Time - 5:00 PM – 7:00 PM

Location - Zoom

Attendees (Faculty/Staff): Mike Van Der Loos, Minoli Navaratnam, Richard Colwell

Minutes taken by: Yash Adnani, EDTC

I. Introductions and Attendance (5:02 PM – 5:10 PM)

Team	Present (Y/N)
Orbit	Y
Rocket	Y
Mars Colony	Y
Aerodesign	Y
Formula UBC	Y
Formula Electric	Y
Supermileage	Y
Baja	Y
Solar	Y
Thunderbikes	Y
BEST	Y
Chem-E-Car	Y
Biomod	Y
Bionics	Y
Mist	N
Launchpad	Y
Rapid	Y
Sailbot	Y
SUBC	Y
Subbots	Y
Snowbots	Y
Open Robotics	Y
Thunderbots	Y
UAS	Y
Agrobot	Y

Concrete Canoe	N
Concrete Toboggan	Y
Steel Bridge	Y
Seismic	Y
Volcan	Y
SmartCity	N
Third Quadrant	Y
Sustainengineering	Y
WasteNauts	Y
Envision	Y

II. Safety, Facilities – Richard (5:10 PM – 5:17 PM)

- PPE list has gone through to ECE stores – nobody is getting everything they asked for. Only \$3500 worth of orders has gone through for now.
- Thank you to teams for helping assemble 102 cabinets!
- Contact Richard for EDC 101 roll up doors and EDC 101/102 mullion.
- Please check with Jen about master list of EDC 102 orders.

III. PAF cycle feedback – Mike (5:18 PM – 5:33 PM)

- Lot more rejections for PAF this year compared to previous years.
- Team members might not have been able to communicate knowledge gap this year due to COVID.
- Confusions about project category – PD Opportunity or Design Project?
- Need reliable source links for \$200+ budget items (considering supply chain issues)
- PAF committee needs to educate FAs on how to help their teams write better proposals
- All PAF decisions to be released Dec 6th/7th.
- Pivot tables are finnick, are there any alternate options? – BEST, Sailbot

IV. EDT Coordinator updates – Yash (5:30 PM – 6:12 PM)

- Use of Slack is encouraged to share any potentially useful items during culling process for EDC 101/102 teams
- \$10,000 in fund from this year, carry-over from last year to be confirmed.
- Potential items on google form for purchase requests - Link to list of items requested, Maintenance plan for capital purchases (**officially documented**).
- Need to come up with a better plan to avoid expensive equipment going out of use due to lack of knowledge transfer or resources – Thunderbots.

- Teams are experiencing a need for EDT ecosystem wide documentation – perhaps on the new Experiential learning website?
- <https://docs.google.com/spreadsheets/d/1D1D294VYup6DRPIAQ3HTRZvVO7hdAP0zRZZK8uYQ20M/edit#gid=0> – Prior purchases from EDT referendum
- More info on EUS referendum purchase process coming soon
- Shared space safety meeting between CHBE 104 team captains and Richard would be good
- Safety inspections coming soon

V. General QnA (6:12 PM – 6:30 PM)

- UBC Safety Abroad has changed requirements – competitions next year are a go! Make sure teams members travelling fill out the safety registry. Refer to <https://safetyabroad.ubc.ca/>
- No screwing things or nailing into EDC 102 walls
- Minoli will follow up with DAE on Alumni night event
- EDC 101/102 move is on track – downdraft table will need to be shifted with help of teams.

VI. Captains open floor (6:30 PM – 7:00 PM)