

1st EDT Captains Meeting 2021 – '22

Date - 28th September, 2021

Time - 5:00 PM – 6:45 PM

Location - Zoom

Attendees (Faculty/Staff): Mike Van Der Loos, Minoli Navaratnam, Richard Colwell

Minutes taken by: Yash Adnani, EDTC

I. Introductions and Attendance (5:00 PM – 5:10 PM)

Team	Present (Y/N)
Orbit	Y
Rocket	Y
Mars Colony	Y
Aerodesign	Y
Formula UBC	Y
Formula Electric	Y
Supermileage	Y
Baja	Y
Solar	Y
Thunderbikes	Y
BEST	Y
Chem-E-Car	Y
Biomod	Y
Bionics	Y
Mist	N
Launchpad	Y
Rapid	Y
Sailbot	N
SUBC	Y
Subbots	Y
Voyage	N
Snowbots	Y
Open Robotics	Y
Thunderbots	Y
UAS	Y

Agrobot	N
Concrete Canoe	Y
Concrete Toboggan	Y
Steel Bridge	Y
Seismic	Y
Volcan	Y
SmartCity	Y
Third Quadrant	Y
Sustainengineering	Y
WasteNauts	Y
Envision	Y

II. Safety – Richard (5:00 PM – 5:25 PM)

- Safety/PPE wish list to come soon
- \$5000 for APSC safety fund from Dean’s Office (Meant for multiple APSC groups – not just EDTs)
- Space inspections in EDC will be happening after team move
- Safety inspection template will be sent out in coming weeks
- 50% capacity rule/ up to 50 individuals applies to room bookings
- **Students are not allowed to verify vaccination status of other students**
- Accident insurance for EDT members – Sara has recommended APSC paid group insurance for all EDT activities. Will be initiated after Superapp process.
- Insurance will not be valid for off-campus activities.

III. Faculty Reminder – Mike (5:25 PM – 5:35 PM)

- UBC students must adhere to FIPPA guidelines
- Google drive/docs/sheets are not stored in Canada. Personal information may be compromised.
- MS Teams and OneDrive are preferred options.
- FA should be participating in important high-level decisions, such as PAF applications
- Teams should contact their FAs more as a general policy.
- EDT coordinator will send IT resources update to all teams.

IV. EDT Coordinator updates – Yash (5:35 PM – 6:00 PM)

- Many teams have had success booking rooms for recurring meetings – reach out to Sustainengineering, Launchpad (refer to captains channel on Slack)
- Use of Slack is encouraged to share any potentially useful items during culling process for EDC 101/102 teams

- Please add your position, name and team to Slack profile
- Certificate IDs are not required for Superapp
- Please talk to Richard about disposing of old cabinets/bulky items. Refer to [Reuse it UBC website](#)
- EDT Coordinator will send email summarizing safety training required for EDTs.

V. Superapp/SLS updates - Minoli (6:02 PM – 6:20 PM)

- EDT Website updates coming soon – consolidated updates to all teams
- Thank you to teams – a lot has been happening this year
- Consolidated updates for teams in one place would be good – Thunderbots

VI. General QnA (6:20 PM – 6:45 PM)